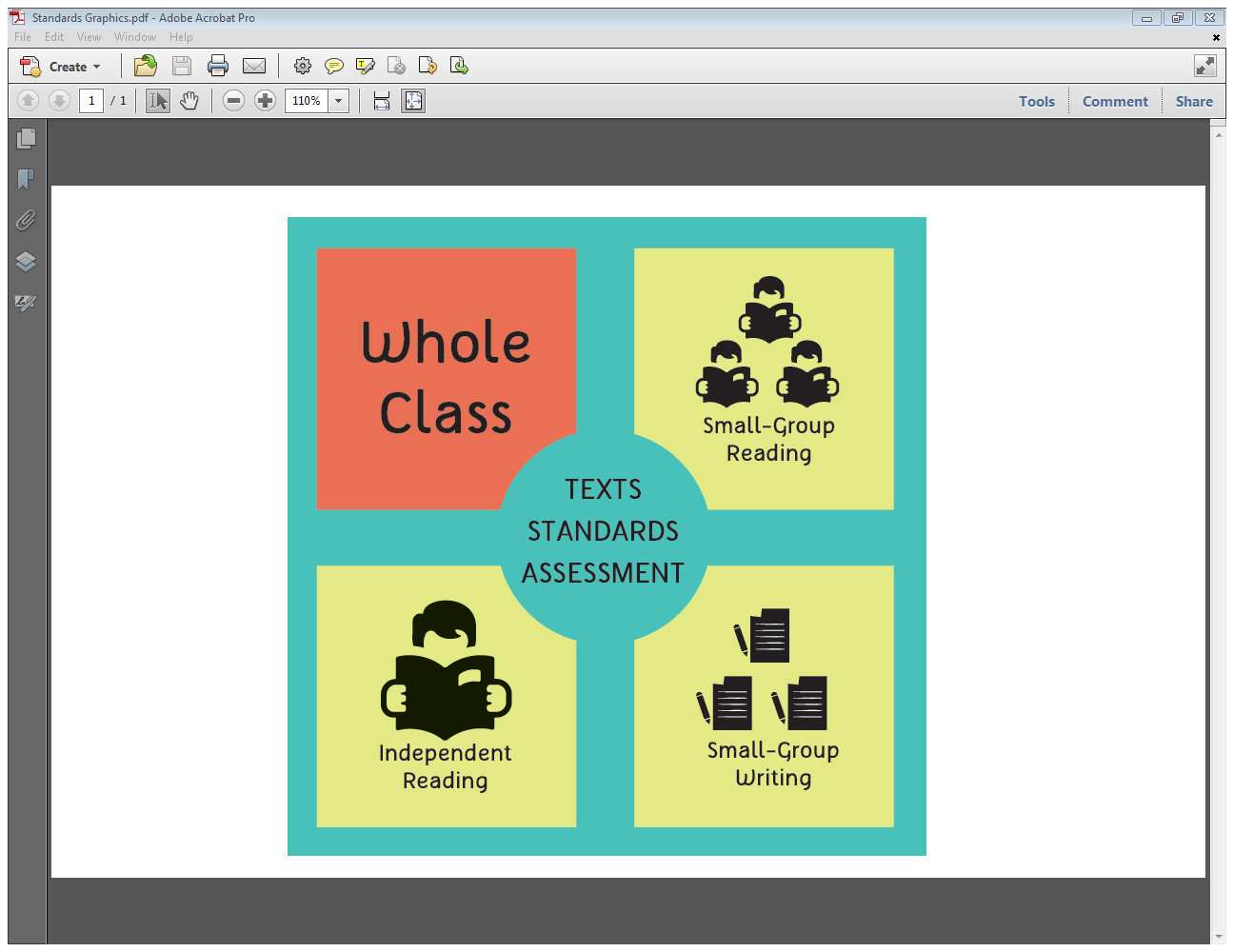


**Instructional Materials Evaluation Tool for Alignment in ELA Grades 3 -12 (IMET)**

The goal for ELA students is that they can read and understand grade-level texts independently, as demonstrated through writing and speaking about those texts. A strong ELA classroom is structured with the below components.



**Title:** [Title] **Grade:** [Grade]

**Publisher:** [Publisher] **Copyright:** [Copyright]

**Overall Rating: [Choose one: Tier I, Exemplifies quality; Tier II, Approaching quality; Tier III, Not representing quality]**

[Tier I, Tier II, Tier III](http://www.louisianabelieves.com/academics/2013-2014-math-and-english-language-arts-instructional-materials-review/curricular-resources-annotated-reviews) elements of this review:

|  |  |
| --- | --- |
| **STRONG** | **WEAK** |
| [Complexity of Texts](#NN1Complexity) (Non-Negotiable) |  |
| [Quality of Texts](#NN3QualityofTexts) (Non-Negotiable) |  |
| [Range and Volume of Texts](#NN2RangeofTexts) |  |
| [Foundational Skills](#IIFoundationalSkills) (Non-Negotiable\*) |  |
| [Text-­Dependent Questions](#NN5TDQuestions) (Non-Negotiable) |  |
| [Assessment](#NN6Assessments) |  |
| [Scaffolding and Support](#NN7ScaffoldingandSupports) |  |
| [Writing to Sources](#NN8WritingtoSources) |  |
| [Speaking and Listening](#NN9SpeakingandListening) |  |
| [Language](#NN10Language) |  |

To evaluate each set of submitted materials for alignment with the [standards](http://www.corestandards.org/assets/CCSSI_ELA%20Standards.pdf), begin by reviewing Column 2 for the non-negotiable criteria. If there is a “Yes” for all required indicators in Column 2, then the materials receive a “Yes” in Column 1. If there is a “No” for any required indicators in Column 2, then the materials receive a “No” in Column 1. (Note: If materials do not represent a full curricula, then some of Criteria 1-10 may not apply.)

***Tier 1 ratings*** receive a “Yes” in Column 1 for Criteria 1-10.

***Tier 2 ratings*** receive a “Yes” in Column 1 for all non-negotiable criteria (Foundational Skills (as applicable), Complexity of Texts, Quality of Texts, and Text-Dependent Questions), but at least one “No” in Column 1 for the remaining criteria.

***Tier 3 ratings*** receive a “No” in Column 1 for at least one of the non-negotiable criteria.



**Instructional Materials Evaluation Tool for Alignment in ELA Grades 3 -12 (IMET)**

| **CRITERIA** | **INDICATORS OF SUPERIOR QUALITY** | **MEETS METRICS (Y/N)** | **JUSTIFICATION/ COMMENTS** |
| --- | --- | --- | --- |
| **I. Text Selection** | | | |
| **Tier 1 and 2 Non-Negotiable**  **1. COMPLEXITY OF TEXTS:**  Materials present a progression of complex texts as stated by Reading Standard 10[[1]](#footnote-1).    Yes No | **REQUIRED**  **1a)** Materials provide texts that fall within grade-level complexity bands, indicating that quantitative measures and qualitative analysis[[2]](#footnote-2) were used in selection of texts. Poetry and drama are analyzed only using qualitative measures. |  |  |
| **REQUIRED**  **1b)** Texts for each grade align with the requirements outlined in the standards and with the complexity of exemplars provided in [Appendix B](http://www.corestandards.org/assets/Appendix_B.pdf). |  |  |
| **REQUIRED**  **1c)** Texts increase in complexity as materials progress across grade bands. Read-aloud texts follow the same trend, although they may have greater variability because listening skills in elementary school generally outpace reading skills. |  |  |
| **Tier 1 and 2 Non-Negotiable**  **2. QUALITY OF TEXTS:**  Texts are of sufficient scope and quality to provide text-centered and integrated learning that is sequenced and scaffolded to advance students toward independent reading of grade level texts and build content knowledge (ELA, social studies, science and technical subjects, and the arts). The quality of texts is high—they support multiple readings for various purposes and exhibit exceptional craft and thought and/or provide useful information.  Yes No | **REQUIRED**  **2a)** 90% of texts are worth reading in the particular grade (i.e., serve an instructional purpose); they are content rich and well crafted, representing the quality of writing that is produced by authorities in the discipline and include texts from history/social studies, science, technical subjects, and the arts. |  |  |
| **REQUIRED**  **2b)** Materials provide a sequence or collection of texts that build knowledge systematically through reading, writing, listening and speaking about topics or ideas under study. |  |  |
| **REQUIRED**  **2c)** Within a sequence or collection of texts, specific anchor texts of grade-­level complexity are selected for multiple, careful readings. |  |  |
| **2d)** Nearly all texts are previously published rather than “commissioned.” |  |  |
| **3. RANGE AND VOLUME OF TEXTS:**  Materials reflect the distribution of text types and genres suggested by the standards: Text types and genres generally reflect the definitions provided on page 31 (grades K-5) and page 57 (grades 6-12) of the [standards](http://www.corestandards.org/assets/CCSSI_ELA%20Standards.pdf) and included in the text of the standards (e.g., [RL.2.9](http://www.corestandards.org/ELA-Literacy/RL/2/9), [RL.9-10.6](http://www.corestandards.org/ELA-Literacy/RL/9-10/6), [RI.7.7](http://www.corestandards.org/ELA-Literacy/RI/7/7), or [RI.11-12.9](http://www.corestandards.org/ELA-Literacy/RI/11-12/9)).  Yes No | **REQUIRED**  **3a)** In grades K-­12, ELA materials seek a balance in instructional time between 50% literature/ 50% informational texts. |  |  |
| **REQUIRED**  **3b)** Materials include texts of different formats (e.g., print and non-print, including film, art, music, charts, etc.) and lengths. |  |  |
| **3c)** Materials include many informational texts with an informational text structure rather than a narrative structure; grades 6-12 include literary nonfiction. |  |  |
| **3d)** Additional materials increase the opportunity for regular, accountable independent reading of texts that appeal to students' interests to build reading stamina, confidence, motivation, and enjoyment and connect to classroom concepts or topics to develop knowledge. |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **CRITERIA** | **INDICATORS OF SUPERIOR QUALITY** | **MEETS METRICS (Y/N)** | **JUSTIFICATION/ COMMENTS** |
| **II. Foundational Skills (grades 3-5 only)** | | | |
| **Tier 1 and 2 Non­‐Negotiable\***  **4. FOUNDATIONAL SKILLS:**  Materials provide instruction and diagnostic support in concepts of print, phonics, vocabulary, development, syntax, and fluency in a logical and transparent progression. These foundational skills are necessary and central components of an effective, comprehensive reading program designed to develop proficient readers with the capacity to comprehend texts across a range of types and disciplines.  Yes No  \*As applicable (e.g., when the scope of the materials is comprehensive and considered a full program) | **REQUIRED**  **4a)** Materials demand knowledge of grade-­level phonic patterns and word analysis skills. |  |  |
| **REQUIRED**  **4b)** Materials encourage students to use context to confirm or self-correct word recognition and understanding, directing students to reread purposefully to acquire accurate meaning. |  |  |
| **REQUIRED**  **4c)** Materials provide instruction and practice in word study, including systematic examination of grade-level morphology, decoding of multisyllabic words by using syllabication, and automaticity with grade-level regular and irregular spelling patterns. |  |  |
| **REQUIRED**  **4d)** Opportunities are frequently built into the materials that allow for students to achieve reading fluency in oral and silent reading, that is, to read on-level prose and poetry with accuracy, rate appropriate to the text, and expression. |  |  |
| **REQUIRED**  **4e)** Materials guide students to read grade-level text with purpose and understanding. |  |  |

| **CRITERIA** | **INDICATORS OF SUPERIOR QUALITY** | **MEETS METRICS (Y/N)** | **JUSTIFICATION/ COMMENTS** |
| --- | --- | --- | --- |
| **III. Questions and Tasks** | | | |
| **Non‐Negotiable 5. TEXT-­DEPENDENT QUESTIONS:**  Text­‐dependent questions and tasks reflect the requirements of Reading Standard 1 by requiring use of textual evidence in support of meeting other grade-specific standards.  Yes No | **REQUIRED**  **5a)** At least 80% of all questions in the materials are text-dependent questions; student ideas are expressed through both written and spoken responses. |  |  |
| **REQUIRED**  **5b)** Coherent sequences of text-­dependent questions elicit sustained attention to the text and its illustrations (as applicable), its impact (including the building of knowledge), and its connection to other texts. |  |  |
| **REQUIRED**  **5c)** Questions include the language of the standards, and assess the depth and complexity required by the standards at each grade-­level over time to advance and deepen student learning. *(****Note:*** *not every standard must be assessed with every text.)* |  |  |
| **5d)** Questions and tasks often begin with comprehension of the text before focusing on interpretation or evaluation. |  |  |
| **5e)** Questions support students in unpacking the academic language (vocabulary and syntax) prevalent in complex texts to determine meaning from texts and in learning new vocabulary from reading. |  |  |
| **6. ASSESSMENT:**  Materials offer assessment opportunities that genuinely measure progress and elicit direct, observable evidence of the degree to which students can independently demonstrate the assessed grade-specific standards with appropriately complex text(s).  Yes No | **REQUIRED**  **6a)** Measurement of progress via assessments should include gradual release of supporting scaffolds for students to measure their independent abilities. |  |  |
| **REQUIRED**  **6b)** Aligned rubrics or assessment guidelines (such as scoring guides or student work exemplars) are included and provide sufficient guidance for interpreting student performance. |  |  |
| **REQUIRED**  **6c)** Materials use varied modes of assessment, including a range of pre-, formative, summative and self-assessment measures. |  |  |
| **6d)** Materials assess student proficiency using methods that are unbiased and accessible to all students. |  |  |

| **CRITERIA** | **INDICATORS OF SUPERIOR QUALITY** | **MEETS METRICS (Y/N)** | **JUSTIFICATION/ COMMENTS** |
| --- | --- | --- | --- |
| **IV. Scaffolding and Support** | | | |
| **7. SCAFFOLDING AND SUPPORT:**  Materials provide all students, including those who read below grade level, with extensive opportunities and support to encounter and comprehend grade‐level complex text as required by the standards.  Yes No | **REQUIRED**  **7a)** Pre-­reading activities and suggested approaches to teacher scaffolding are focused and engage students with understanding the text itself. Pre-­reading activities should be no more than 10% of time devoted to any reading instruction. |  |  |
| **REQUIRED**  **7b)** Materials do not confuse or substitute mastery of strategies for full comprehension of text; reading strategies support comprehension of specific texts and focus on building knowledge and insight. Texts must not serve as platforms to practice discrete strategies. |  |  |
| **REQUIRED**  **7c)** Materials regularly direct teachers to return to focused parts of the text to guide students through rereading, discussion and writing about the ideas, events, and information found there. |  |  |
| **REQUIRED**  **7d)** The materials are easy to use and cleanly laid out for students and teachers. Each page of the submission adds to student learning rather than distracts from it. The reading selections are centrally located within the materials and obviously the center of focus. |  |  |
| **7e)** Appropriate suggestions and materials are provided for supporting varying student needs at the unit and lesson level (e.g., alternate teaching approaches, pacing, instructional delivery options, suggestions for addressing common student difficulties to meet standards, remediation strategies or suggestions for supporting texts, suggestions for more advanced texts for extension, etc.). |  |  |
| **7f)** The content can be reasonably completed within a regular school year and the pacing of content allows for maximum student understanding. The materials provide guidance about the amount of time a task might reasonably take. |  |  |

| **CRITERIA** | **INDICATORS OF SUPERIOR QUALITY** | **MEETS METRICS (Y/N)** | **JUSTIFICATION/ COMMENTS** |
| --- | --- | --- | --- |
| **V. Writing to Sources and Research** | | | |
| **8. WRITING TO SOURCES:**  The majority of written tasks are text-dependent and reflect the writing genres named in the standards.  Yes No | **REQUIRED**  **8a)** A vast majority of written tasks at all grade levels require students to analyze and synthesize sources, as well as to present careful analysis, well-­defended claims and clear information, drawing on textual evidence and to support valid inferences from text. |  |  |
| **REQUIRED**  **8b)** Materials include multiple writing tasks aligned to the three modes of writing (opinion/argumentative, informative, narrative) as well as blended modes (i.e., analytical writing); narrative prompts decrease in number and increase in being based on text(s) as student progress through the grades, e.g., narrative description (text-based, chronological writing) rather than imaginative narratives. |  |  |
| **REQUIRED**  **8c)** Writing opportunities for students are prominent and varied in length and time demands (e.g., notes, summaries, short-answer responses, formal essays, on-demand and process writing, etc.). |  |  |
| **REQUIRED**  **8d)** Materials build in opportunities for connections and alignment between writing, speaking and listening, reading, and the language standards. For example, students read a text, work collaboratively to develop a plan for analyzing or emulating the text, write a response, and then share their writing with a peer who reviews the writing against using a peer review checklist. |  |  |
| **8e)** Materials engage students in many short research projects annually to develop the expertise needed to conduct research independently. |  |  |

| **CRITERIA** | **INDICATORS OF SUPERIOR QUALITY** | **MEETS METRICS (Y/N)** | **JUSTIFICATION/ COMMENTS** |
| --- | --- | --- | --- |
| **VI. Speaking and Listening** |  |  |  |
| **9. SPEAKING AND LISTENING:**  Oral tasks must be text-dependent and materials for speaking and listening must reflect true communication skills required for college and career readiness.    Yes No | **REQUIRED**  **9a)** Texts used in speaking and listening questions and tasks must meet the criteria for complexity, range, and quality of texts (Criteria 1, 2, and 3). |  |  |
| **REQUIRED**  **9b)** Materials demand that students engage effectively in a range of conversations and collaborations by expressing well-supported ideas clearly and probing ideas under discussion by building on others’ ideas. |  |  |
| **REQUIRED**  **9c)** Materials build in frequent opportunities for connections and alignment between speaking and listening, reading, writing, and the language standards. Examples: Materials build in frequent opportunities for discussion about texts and, through directions and modeling, encourage students to use academic language and grade-appropriate oral language conventions; materials require students to gather and use evidence to orally present findings from research. |  |  |
| **9d)** Materials develop active listening skills, such as taking notes on main ideas, asking relevant questions, and elaborating on remarks of others. |  |  |

| **CRITERIA** | **INDICATORS OF SUPERIOR QUALITY** | **MEETS METRICS (Y/N)** | **JUSTIFICATION/ COMMENTS** |
| --- | --- | --- | --- |
| **VII. Language** |  |  |  |
| **10. LANGUAGE:**  Materials must adequately address the Language standards for the grade, including through unpacking the vocabulary and syntax of text(s) (indicator 5e) as models of language use.  Yes No | **REQUIRED**  **10a)** Materials address the grammar and language conventions specified by the Language standards at each grade level and build on those standards that build from previous grade levels, as indicated by pages 30 and 56 of the  [standards](http://www.corestandards.org/assets/CCSSI_ELA%20Standards.pdf). |  |  |
| **REQUIRED**  **10b)** Materials expect students to confront their own error patterns in usage and conventions (oral and written) and correct them. |  |  |
| **REQUIRED**  **10c)** Materials encourage students to examine the language of texts (vocabulary, sentences, structure) and model their own writing after texts they are listening to or reading as a way to develop more complex sentence structure and language usage. |  |  |
| **REQUIRED**  **10d)** Materials build in frequent opportunities for connections and alignment between the language standards, writing, reading, and speaking and listening. For example, through directions and modeling, materials encourage students to use grade-appropriate language conventions when speaking and writing about texts. |  |  |
| **10e)** Materials provide real‐world activities for student practice with natural language (e.g. mock interviews, presentations). |  |  |

***Tier 1 ratings*** receive a “Yes” in Column 1 for Criteria 1-10.

***Tier 2 ratings*** receive a “Yes” in Column 1 for all non-negotiable criteria (Foundational Skills (as applicable), Complexity of Texts, Quality of Texts, and Text-Dependent Questions), but at least one “No” in Column 1 for the remaining criteria.

***Tier 3 ratings*** receive a “No” in Column 1 for at least one of the non-negotiable criteria.

|  |  |  |  |
| --- | --- | --- | --- |
| **FINAL EVALUATION** | | | |
| **Compile the results for Sections I-VII to make a final decision for the material under review.** | | | |
| **Section** | **Criteria** | **Y/N** | **Final Justification/Comments** |
| I: Text Selection | 1. Complexity of Texts **(Non-Negotiable)** |  |  |
| 2. Quality of Texts **(Non-Negotiable)** |  |  |
| 3. Range and Volume of Texts |  |  |
| II: Foundational Skills | 4. Foundational Skills **(Non-Negotiable\*)** |  |  |
| III: Text-Dependent Questions and Tasks | 5. Text-Dependent Questions **(Non-Negotiable)** |  |  |
| 6. Assessment |  |  |
| IV: Scaffolding and Support | 7. Scaffolding and Support |  |  |
| V: Writing to Sources and Research | 8. Writing to Sources |  |  |
| VI: Speaking and Listening | 9. Speaking and Listening |  |  |
| VII: Language | 10. Language |  |  |
| **FINAL DECISION FOR THIS MATERIAL: [Choose one: Tier I, Exemplifies quality; Tier II, Approaching quality; Tier III, Not representing quality]** | | | |

\*As applicable (e.g., when the scope of the materials is comprehensive and considered a full program)

1. Grades 3-12 Example: Texts present vocabulary, syntax, text structures, levels of meaning/purpose similar to exemplars in [Appendix B](http://www.corestandards.org/assets/Appendix_B.pdf). [↑](#footnote-ref-1)
2. The process for determining quantitative and qualitative measures is described in the [Supplement to Appendix A](http://www.corestandards.org/assets/E0813_Appendix_A_New_Research_on_Text_Complexity.pdf). Grade band conversions for quantitative measures are determined using the chart on page 4 of the document. A description of the criteria for analyzing the qualitative features of the text is located on pages 4-6 of the document. [↑](#footnote-ref-2)